WOODMERE LAKES HOMEOWNERS ASSOCIATION, INC.

Request for Exterior Modification

This is a request form to be completed by the homeowner and submitted to the Architectural Review Committee (ARC) for review BEFORE any work commences.

Please complete in its entirety and mail to:

Woodmere Lakes Homeowners Association, Inc.
c/o Sunstate Management Group
PO Box 18809
Sarasota, FL 34276
Fax: 941-870-9652 Phone: 941-870-4920 allapplications@sunstatemanagement.com

THIS SECTION TO BE COMPLETED BY THE HOMEOWNER

Date:_____ Name:_____
Lot#: _____ Address: _____
Email: _____
Phone:_____

Please Note: Plot plan must be attached to this request
RIGHT- OF - WAY USE PERMIT IS NEEDED IF ANY WORK IS TO BE DONE ON THE COUNTY PROPERTY

DESCRIBE THE CHANGE/ADDITION/INSTALLATION: (i.e. pool, screen enclosure, patio, landscaping, sidewalk/driveway pavers, etc.) _____
_____

Location: Attach a copy of the plot plan/survey showing the location of the addition or installation (must be provided). Describe the work being done. _____

Specifications: Attach a copy of the plans, drawing or photograph (must be provided) of completion (not to exceed 90 days from date of approval)
Dimensions: _____**Materials:** _____
Color(s): Sample Must Be Attached _____ **Date Work Starting**: _____

Per the Governing documents: OWNERS ARE RESPONSIBLE FOR THE WORK/ACTION OF PERSONS UNDER THEIR EMPLOY, DIRECTION, OR AUTHORITY. Please supervise the work to ensure that damage to common areas either does not occur or is corrected if it does occur. ALL REQUESTS MUST CONFORM TO THE LOCAL ZONING AND BUILDING REGULATIONS AND OWNERS ARE RESPONSIBLE FOR OBTAINING THE NECESSARY PERMITS IF REQUEST IS APPROVED.
I UNDERSTAND AND AGREE TO THE ABOVE REQUIREMENTS:

Homeowner Signature(s) _____

_____Please do not write below this line_____
REQUEST: Date approved: _____Date denied: _____
(ARC) SIGNATURE: _____
(ARC) Comments or Conditions: _____
Date received by Sunstate: _____ sent to ARC: _____ Sent to H/O: _____

SARASOTA COUNTY PLANNING AND DEVELOPMENT SERVICES DEPARTMENT RIGHT-OF-WAY USE

Updated: 11.9.26